December 2004

Monday	Tuesday	Wednesday	Thursday	Friday
Sign up through the SCNET Training Link! *"Learning leads to knowing leads to saving time to enjoy life."*		**1** AM Excel 3 PM LAN User Course & INFOSEC CBT	**2** AM Excel 4 PM Excel 5	**3** AM Conference Room Operations (SCHQ – Conference Room 1401: 0730-0915; 0930-1115)
6 AM Adobe Photoshop 1 PM DCTS (MDFR: 1300-1530)	**7** AM Adobe Photoshop 2 PM LAN User Course & INFOSEC CBT	**8** AM Adobe Photoshop 3 PM LAN User Course & INFOSEC CBT	**9** AM Adobe Photoshop 4 PM Office Integration	**10** MAINTENANCE
13 AM Access 1/2 PM DMS/AMHS (MDFR: 1300-1530)	**14** AM Access 3/4 PM LAN User Course & INFOSEC CBT	**15** AM Access 5/6 PM LAN User Course & INFOSEC CBT	**16** AM Access 7/8 PM Windows XP Skills	**17** AM Access 9/10
20 AM Word 1 PM LAN User Course & INFOSEC CBT	**21** AM Word 2 PM LAN User Course & INFOSEC CBT	**22** ANNUAL MAINTENANCE	**23** TRAINING HOLIDAY	**24** CHRISTMAS EVE HOLIDAY
27 AM Word 3 PM DMS/AMHS (MDFR: 1300-1530)	**28** AM Word 4 PM LAN User Course & INFOSEC CBT	**29** ANNUAL MAINTENANCE	**30** TRAINING HOLIDAY	**31** NEW YEAR'S EVE HOLIDAY

Schedule & Locations:
All classes are: AM 0730–1130; PM 1230–1600 & at ManTech Bldg unless noted
ManTech Bldg. (2400 NW 92nd Ave., Rm. 109); SCHQ Headquarters (3511 NW 91st Ave.)
MDFR – Fire Dept. (9300 NW 41st Ave., Rm. 255)
Questions? Contact instructor@hq.southcom.mil